

## QCRB Board of Directors Meeting Minutes

**Date:** 5/23/04 • **Time:** 11:00 am at Joe & Jerry's

**Attendees:** Jerry, Joe, Mona, Gail, Amy, Stephen, Bobby, Tom, Fred

**President Report:** Fred nothing radical, let's just get down to business and have great events.

**Secretary Report:** minutes review: 4/0 vote to accept, Tom Stein, proposed secretary: Vote to 5 / 0 accept.

Sec duties outlined as:

- 1) have the sops at rehearsals.
- 2) Bring/maintain the suggestion box (pres+sec have key),
- 3) Roster should be up to date, Sec. should ask for changes,
- 4) Archive minutes and band business/eventpaperwork,
- 5) Taking of attendance during rehearsals

**Treasurer Report:** Ramona – Presented financial statement. Noted no deposits were written in checkbook for last year. Noted last check to church rent was \$75 (3 months at a time?), Northside Christmas concert \$200 received.

Receipts/thank you notes need to be written for all donations. Mona has emailed LeAnn 3 times to request treasurer materials, Mona will continue to pursue. Fred requested Mona pursue insurance information also.

New SOP for treasurer: submitted by Mona, Approved 6/0. Mona requested copy of budget. Fred will look for this.

**Legal Report:** Fred – Lobbying information presented from Freeman Durhan, atty. It was suggested we look to some of our members who are deal with non-profit issues professionally (Billy Hensley, Mike Newman) to help us learn what we can and can't do. Points to pursue

- 1) Jerry will call Mike N to request status
- 2) Ask about:Advertising in newsletter, banner,
- 3) What type of donations can we receive, and how do we give receipts
- 4) What language do we use before approval re solitation of donations.
- 5) Are the Ages of members (younger) an issue?
- 6) Cut off point for income re: tax staus?
- 7) How do we “value” services inkind re reporting (or not)
- 8) Confirmation number, is what we need to keep with us. Correct?
- 9) Are there limits to the nature of items we sell?

**Event Review:** (none)

**Event Preparation:**

1. Dayton Pride – Stephen – (readiness & board approved) (Deadline for details: TODAY) Parade starts at 2, Concert at 3, (20 mins concert). 1.5 mile long parade, Bus leaves Cincinnati at 11:00 am, Crazy Ladies, 2nd pick up at Union Center, Tylersville Road @ Meyers. Appx leave time of Dayton, 5:00, Arrive in Cinti at about 6. When we leave Dayton, our bus will pick us up at court house. Peterman will bus, \$150 charge 6 voted for 0 against approving expenditure. Members to provide tip, pay driver that day. Suggested for members to stay together in festival area. Alcohol at event. Chase vehicle: Jerry's car. Need six volunteers. Driver TBA. Booth: Stephen will pursue details. Windy location noted, fyi. (Stephen be Drum Major that event)
2. Drag Races – Jerry, “Pipeline guy” in charge. No beer event. (but available in bars) Street closed like usual. Jerry will find out timing. (Board approved 6/0) Shooters has been a band sponsor, it was suggested we patronize them (vs Pipeline).
3. Cincinnati Pride Parade –(readiness & board approved) Jerry / Amy (Deadline for details: Today) Tentative Saturday rehearsal discussed– Timing 10:30 to meet and park at Crazy Ladies, get shuttle to Burnett Woods (possibly Peterman donated, Bobby to pursue) 11:30 line up/practice at park. Noon Speeches, 1:00 step off, Booth Sign ups were distributed, some openings still available. FYI: Paula's partner did booth during parade last year– Randy asked for \$200 sales items to be reimbursed after event. Jerry to mail Parade application - \$60 (expenditure 6/0 approved to Cincinnati Pride for parade). Water? Use \$50 Meyers gift card. Amy will pick up water, Stored with Joe/Jerry/assets. Need Volunteers (6 of them).
4. Cleveland Pride – Fred – (readiness & board approved) (Deadline for details: June 6<sup>th</sup> Meeting) Joe will check on priceing of bus. (fyi: Stephen & Greg & Tom Mitchell know Cleveland area)
5. Chicago Pride – Joe (readiness & board approved) (Deadline for details: June 20<sup>th</sup> Meeting) – needs 6-8 volunteers. Cleveland may provide 4-flutes, 1 sax, one tuba, + 3 volunteers, Cleveland will meet here in Cincinnati, follow our busses in their van. Lakeshore bus (Cincinnati-based) contacted. Klug buses also to be called by Joe.
6. 5<sup>th</sup> of July Parade – Mona/Gail Event Board Approved 6/0. Application in by Mona. NO fee. (Deadline for details: June 20<sup>th</sup> Meeting)

Fyi: Brandyn Metzko (216) 889-9900 (new) [webquybrandyn@yahoo.com](mailto:webquybrandyn@yahoo.com) (general note: Amy will work on selling neck coolers, fund privately)

**Color Guard Report:** - Ray – Tabled

**Drum Majors' Report:** Bobby – Stephen. SOP on the way. Suggested procedure: drum major who does an event will lead the 2 rehearsals prior to event. Alternate drum manager have outfit/shirt available during performances/parades

(stow in tracker vehicle)

**Library Report:** - Amy, a-ok

**Marketing Report:** - Fred, t-shirts with iron-on logo approved, Fred will create more. We can sell at pride booth, suggested to sell tank tops, too. Get mediums. Sell shirts for \$5. Re: Business Cards, it was suggested to add po box on card, Fred will get 1,000 cards. (as a business donation). LGBA list to be contacted to update current board members, by Fred.

**Music Director Report:** - Bunny (recommend that Bunny sends out an email naming music we may perform, and establish a sense of urgency now for attendance. Fred to check with Bunny re: instrumentation (concerns with having enough first trumpets). "I'm Coming Out" arrangement in the works, it needs some work.

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**Assets Report:** - Jerry – Hats needed 10 @ \$175 purchase; approved 6/0 (vote to approve funds) Email needs to go out to see if members have Uniform and Hats. PO box annual payment approved f(\$35 one year = 6/0 vote) Base Drum Sticks, \$50 requested, expenditure approved with note to shop around for best price: 4 / 2 vote. Note that we have a white DM uniform in storage, may use or sell in future.

**Newsletter** - Heather – tabled Suggested to be Quarterly, or as needed. Fred to check up on.

**Publicity Report:** - Stephen, requested help putting up the posters Fred made. (Gail and Amy will help)

**Recruiting Report:** - Gail. Did post announcement on Lesbian Chat line. Fred to call David Schaffer his attendance in all parades.

**Fundraising Report:**

1. Mona Raffle – Jerry suggested a prize for person who sold the most or put in a hat. Stephen will solicit for prize. We need to add Mona to web site as patron (\$450) for her services in kind and expenses.
2. Angie's List – Fred, waiting for final report.
3. Chicago fundraising letter – Joe to stuff Monday 5/24
4. Patron Fundraising Letter – Fred letter approved, but wait till after Joe's letter goes out to send.
5. Murder Mystery - Fred - September 25, 2004 date set

**Old Business:**

None

**New Business:**

1. Review of moderation of general band email – (Jerry 6/0 – approved, and change is to not be specifically promoted to membership)
2. Harvest Home – Joe- Amy will coordinate
3. Teri Knox event suggestion- Newport Arts Festival – Tom and Stephen look into.
4. Crazy Fox anniversary in August, date tba, Tom mentioned the possibility of our participation. We would need to have a fee from them to the band, and we could use there supplementary Bar Raids donation as this fee. Tom will look into, and coordinate event.
5. Stephan mentioned gay games 2006 in Chicago? Registrations tend to fill quickly, and need to be made soon. LGBA participation as possibly one band? Stephen will fact find.
6. Tennessee Pride suggested. Occurs around Labor day or September? Jerry will look into details.
7. Kings Island – Community Center Event. Fred to ask Ray and Randy if they want to look into fact-finding stage.
8. Yard Sale suggested - in July, Gail will coordinate. Plug into existing "N & S Argyle street sale".
9. Fred to write a note from board to Richard Young to offer our help in give to giving party (next Friday 5/28)

Next Meeting: Sunday, June 6, 11:00 am. Location Fred's (before Drag Races)

Following Meeting: June 20<sup>th</sup>, 2:00 Location tba.